



Essentials of Planning

27th & 28th January 2011 | 9am – 4:30pm | North Melbourne

This two-day non-certification course introduces participants to the principles of effective planning. The course presents the concepts of planning at each level, from strategic to tactical. Through this course, participants will discover the essential ingredients of effective planning and have an opportunity to practice and enhance their own planning skills.

Program Content

Planning Foundations

- Identify the need for planning
- Describe what is included in resource management
- Describe the hierarchy of planning
- Describing the supply chain
- Developing the lead time concept
- Introducing the concept of demand management
- Understanding skills required for effective teamwork

Long-Range Planning

- Understand the basics of strategic planning
- Develop the basic concepts of business planning

Forecasting

- Develop forecasting techniques

Sales and Operations Planning

- Develop the basics of sales and operations planning
- Controlling the Sales and Operations Plan

Master Scheduling

- Identify the components necessary to develop a master schedule
- Describe and develop the master schedule
- Describe what is included in a master schedule by demand fulfillment approach
- Develop the concept of available-to-promise
- Identify the master scheduler's functions
- Describe the cost of poor planning
- Develop the MPS re-planning process/ cycle
- Define the MPS's role in reducing MRP system nervousness
- Describe the process of level loading and its benefits
- Describe how to control the MPS - closing the loop
- How do you know when the MPS is right
- Define methods of measuring the MPS

Emerging Topics in Planning

Outcomes

- Learn fundamental principles and techniques of inventory planning
- Understand your role and responsibilities as a planner
- Discover the impact that good planning can have on your business

Who should attend?

Participants of this course would be those new to planning, forecasting or scheduling and would like to understand the theoretical aspects of these functions. The course will also be useful for those considering undertaking the APICS CPIM qualification.

Workshop Format

This workshop will include interactive elements and participant numbers are limited to ensure real learning and understanding. You will benefit by working side by side with others to review issues, explore concepts and identify solutions.

Course Presenter: Deborah Rose

Qualifications: A.D.App.Sci., Dip BOM, Dip CMI, Cert IV TAA, C.P.I.M.

Deborah Rose has nearly 30 years experience in Manufacturing & Distribution companies in roles such as planning, inventory management, purchasing, business analysis and project management. Since 2001 Deborah has concentrated on training, providing training and courseware writing services to a number of organisations. Deborah has been involved with apics NSW since 1981 and was the first woman President of the Chapter. She teaches the APICS CPIM and APICS Diploma of Business (Purchasing) programs as well as other traineeships such as Pharmaceutical Manufacturing and Competitive Manufacturing.

Registration Form: Essentials of Inventory Planning

Fax back to apics Victoria on 03 9328 1100 or email to Victoria@apic.org.au. For more information please call apics Victoria on 03 9328 4477.

Fees (Please circle)

apics Victoria Members: \$660.00 (GST inc)

Non-members: \$880.00 (GST inc)

Name: _____

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